



**Erasmus+ Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement academic years 2014-2015 – 2016-2017
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Institution	Erasmus code	Contact details (email, phone)	Website
Università della Valle d'Aosta – Université de la Vallée d'Aoste	I AOSTA02	International Relations Office Grand-Chemin 73/75, I-11020 Saint-Christophe u-rel-internazionali@univda.it Tel. +39 (0)165 066 712 - +39 (0)165 066 734 Fax: +39 (0)165 066 748 Academic contact: Mr. Maurizio Gasseau m.gasseau@univda.it	General: www.univda.it Incoming students: http://www.univda.it/context_with_sublink.jsp?ID_LINK=360&area=6 Course Catalogue: http://www.univda.it/context.jsp?ID_LINK=1609&area=8
Université de Liège	B LIEGE01	Institutional coordinator: Ms. Dominique d'Arripe Contact bilateral agreements: International Office - Ms. Christine Reynders Place du 20-août, 7 (bât. A1), B-4000 Liège Tel. +32 4 366 46 09 - christine.reynders@ulg.ac.be Academic contact: Ms. Anne-Françoise Basset Phone: +32 4 3662024 Anne-Francoise.Basset@ulg.ac.be	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code [ISCED 2013*]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [average duration]	Student Mobility for Traineeships
I AOSTA02	B LIEGE01	313	Psychology	1 st	2 x 10 months [20 months]	
B LIEGE01	I AOSTA02	313	Psychology	1 st	2 x 10 months [20 months]	
FROM	TO	Subject area code [ISCED 2013*]	Subject area name		Number of staff mobility periods	
					Staff Mobility for Teaching [average duration]	Staff Mobility for Training
I AOSTA02	B LIEGE01	313	Psychology	1 (1 week) - to be agreed between depts.		
B LIEGE01	I AOSTA02	313	Psychology	1 (1 week) - to be agreed between depts.		

* <http://www.uis.unesco.org/Education/Documents/iscled-37c-fos-review-222729e.pdf>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Institution	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ¹	
				Student Mobility for Studies	Staff Mobility for Teaching
I AOSTA02		Italian		Students must have sufficient knowledge to attend courses and take exams	Courses may be taught in languages other than Italian, in particular French and English
B LIEGE01	All	French	English	B1 (exception: for Business and Economics courses: B2). More information: http://www.ulg.ac.be/cms/c_14110/fr/exigences-linguistiques	B2

For more details, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

I AOSTA02: is able to receive students with disabilities.

B LIEGE01:

- Integration of mobile students: Welcome Days, tutoring, French lessons: www.ulg.ac.be/erasmus/in.
- Disabled students: www.ulg.ac.be/etudiants/handicap
- The yearly updated information sheet for incoming students (application procedure,...) will be provided with this agreement.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Institution	Autumn term* [month]	Spring term [month]
	30 th June (Nomination and Application)	30 th November (Nomination and Application)
I AOSTA02	1. Applications should be sent to the International Relations Office, cf. http://www.univda.it/relazioni_internazionali 2. The receiving institution will send its decision within 6 weeks. 3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.	
B LIEGE01	15 May (online) – 31 May (printed)	1 November (online) – 15 November (printed)
	1. Application procedure: through www.ulg.ac.be/erasmus/in/dossier 2. The receiving institution will send its decision within 5 weeks. 3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.	

The present bilateral agreement will be valid during the academic years 2014/15 – 2020/21, unless either side terminates the agreement in writing at the latest by September 30th for activities taking place during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

[* to be adapted in case of a trimester system]

F. Information

1. Grading systems of the institutions

I AOSTA 02:

The grading scale is 0-30 *cum laude*. Notes below 18 are considered as insufficient / failed.

ECTS: 1 ECTS = 25 workload hours

B LIEGE01: www.ulg.ac.be/cms/c_14663/exams

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email)	Website for information
I AOSTA02	International Relations Office : u-rel-internazionali@univda.it	http://www.univda.it/context_with_sublink.jsp?ID_LINK=168&area=6
B LIEGE01	mobil.in@ulg.ac.be , +32 4 366 5547/4166	www.ulg.ac.be/cms/c_14084/preparation-au-depart

¹ See the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email)	Website for information
I AOSTA02	International Relations Office : u-rel-internazionali@univda.it	http://www.univda.it/context_with_sublink.jsp?ID_LINK=168&area=6
B LIEGE01	mobil.in@ulg.ac.be , +32 4 366 5547/4166	www.ulg.ac.be/erasmus/in/sante


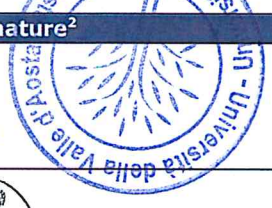
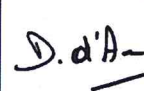

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (phone)	Website for information
I AOSTA02	International Relations Office u-rel-internazionali@univda.it	http://www.univda.it/context_with_sublink.jsp?ID_LINK=168&area=6
B LIEGE01	Sofia.Lothe@ulg.ac.be , +32 4 366 52 23	http://logement.ulg.ac.be

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ²
I AOSTA02	Prof. Fabrizio Cassella, Rector	02/03/2014	 
B LIEGE01	Ms. Dominique d'Arripe Institutional Coordinator	18/02/2014	 

² Scanned signatures are accepted