



# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement** **Academic years 2014-2015 – 2020-2021** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details</b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
Università della Valle d'Aosta – Université de la Vallée d'Aoste	I AOSTA02	International Relations Office  Grand-Chemin 73/75 11020 Saint-Christophe Italy  E-mail: <a href="mailto:u-rel-internazionali@univda.it">u-rel-internazionali@univda.it</a> Tel. +39 (0)165 066 712 +39 (0)165 066 734 Fax +39 (0)165 066 748	General: <a href="http://www.univda.it">www.univda.it</a>  Incoming students: <a href="http://www.univda.it/content_with_sublink.jsp?ID_LINK=360&amp;area=6">http://www.univda.it/content_with_sublink.jsp?ID_LINK=360&amp;area=6</a>  Course Catalogue: <a href="http://www.univda.it/content.jsp?ID_LINK=1609&amp;area=8">http://www.univda.it/content.jsp?ID_LINK=1609&amp;area=8</a>
		Academic contact : Mr. Patrik VESAN <a href="mailto:p.vesan@univda.it">p.vesan@univda.it</a>	
University of Barcelona	E BARCELO01	Ms. Alicia Martín  Av. Diagonal 684 08034 Barcelona, Spain	



		Phone +34 93 403 48 71 Fax +34 93 403 98 04 E-mail <a href="mailto:internacionals.dret@ub.edu">internacionals.dret@ub.edu</a>	
		Academic Contact :  Dr. Laura Huici Ass. Vice-Dean for Int. Relations  E-mail <a href="mailto:huici@ub.edu">huici@ub.edu</a>	

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code  [ISCE D]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies  [average duration]	Student Mobility for Traineeships
I AOSTA02	E BARCELO01	312	Political Science and civics	1 <sup>st</sup>	2*6 months = 12 months	
E BARCELO01	I AOSTA02	312	Political Science and civics	1 <sup>st</sup>	2*6 months =12 months	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject	Subject	Number of staff mobility periods
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code [ISCED]	area name	Staff Mobility for Teaching [average duration]	Staff Mobility for Training
I AOSTA02	E BARCELO01			1 (1 week – 8 hours)	1 (1 week)
E BARCELO01	I AOSTA 02			1 (1 week – 8 hours)	1 (1 week)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
I AOSTA02		Italian		Students must have sufficient knowledge to attend courses and take exams	Courses may be taught in languages other than Italian, in particular French and English
E BARCELO01		Spanish / Catalan*	English	B1	B2

(\*) Classes at the UB can be taught in Spanish or Catalan, depending on the teachers' choice. In the same way, students may exercise the right to express themselves, orally or in writing, in whichever they prefer of Catalonia's two official languages, Spanish and Catalan, regardless of the language in which the teachers have conducted their classes. The information regarding the language of instruction of each lecture is published on the UB website before the beginning of the academic year. A good command of Spanish is especially important for students interested in taking the Introductory Course to Spanish Law.

For more details, see the course catalogue of each institution [Links provided on the first page].

<sup>1</sup> See the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## D. Additional requirements

**I AOSTA02** is able to receive students with disabilities.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term [month]
I AOSTA02	June 30 <sup>th</sup>	November 30 <sup>th</sup>
	1. Applications should be sent to the International Relations Office, cf. <a href="http://www.univda.it/relazioni_internazionali">http://www.univda.it/relazioni_internazionali</a> 2. The receiving institution will send its decision within 6 weeks. 3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.	
E BARCELO01	Nomination: June, 1 <sup>st</sup> Application: June, 15 <sup>th</sup>	Nomination: November, 1 <sup>st</sup> Application: November, 15 <sup>th</sup>
	1. Applications should be sent to the International Relations Office, cf. <a href="http://www.ub.edu/uri/estudiantsNOUB/intercanvis/accep_a.htm#Formularis">http://www.ub.edu/uri/estudiantsNOUB/intercanvis/accep_a.htm#Formularis</a> 2. The receiving institution will send its decision within 6 weeks. 3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.	
4. In the event of unilateral termination, a notice of at least one academic year should be given. A unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.		

## F. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>2</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

### **I AOSTA 02**

The grading scale is 0-30 *cum laude*

<sup>2</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)



Notes below 18 are considered as insufficient / failed.

### ECTS

1 ECTS = 25 workload hours

### E BARCELO 01

The University of Barcelona uses the European system of ECTS credits. A student who enrolls full-time can gain 60 credits in one academic year. One ECTS credit is equivalent to 25 hours of student work, including lectures and practical classes, private study, participation in seminars, projects and practical work, and preparation for and completion of examinations and assessment tests.

Spanish universities use a 10-point grading system, being 5 the minimum passing grade. The correspondence with the ECTS grading scale is shown below:

Grade in Spanish Academic Records	Definition	Estimated ECTS Grade	Definition
10 (MH)	Matrícula d'Honor	A+	Top Qualification in Class or Subject
9,0 - 10 (EX)	Excel·lent	A	Highest 10%
7,0 - 8,9 (NT)	Notable	B	Next 20%
5,0 - 6,9 (AP)	Aprobat	C-D	Next 85%
0,0 - 4,9 (SS)	Suspens	FX-F	Not Pass

The qualification "Matrícula d'Honor" is a very special honour granted only to the students with the best marks (10 out of 10 points). This special label can only be awarded to the top 5% of the students in a given course (although in practice there are few less than this theoretical 5% limit for these nominations). Any student with this special performance honour can be considered as highly outstanding in the matter of the course.

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email)	Website for information
I AOSTA02	International Relations Office E-mail:	<a href="http://www.univda.it/context_with_sublink.jsp?ID_">http://www.univda.it/context_with_sublink.jsp?ID_</a>



	<a href="mailto:u-rel-internazionali@univda.it">u-rel-internazionali@univda.it</a>	<a href="#">LINK=168&amp;area=6</a>
E BARCELO01	Office of Mobility and International Programs Trav. de les Corts, 131-159 (08028 - Barcelona)  Tel.: +34 93 403 55 62 Fax: +34 93 403 53 87 <a href="mailto:nie@ub.edu">nie@ub.edu</a>	<a href="http://www.ub.edu/uri/estudiantsNOUB/intercanvis/abans_a.htm">http://www.ub.edu/uri/estudiantsNOUB/intercanvis/abans_a.htm</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email)	Website for information
I AOSTA02	International Relations Office E-mail: <a href="mailto:u-rel-internazionali@univda.it">u-rel-internazionali@univda.it</a>	<a href="http://www.univda.it/context_with_sublink.jsp?ID_LINK=168&amp;area=6">http://www.univda.it/context_with_sublink.jsp?ID_LINK=168&amp;area=6</a>
E BARCELO 01	Office of Mobility and International Programs Trav. de les Corts, 131-159 (08028 - Barcelona)  <a href="mailto:ompi@ub.edu">ompi@ub.edu</a>	<a href="http://www.ub.edu/web/ub/en/estudis/estudiar_UB/estades_temporals/abans_venir/abans_venir.html">http://www.ub.edu/web/ub/en/estudis/estudiar_UB/estades_temporals/abans_venir/abans_venir.html</a>

### 4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:



Institution [Erasmus code]	Contact details (phone)	Website for information
I AOSTA02	International Relations Office E-mail: <a href="mailto:u-rel-internazionali@univda.it">u-rel- internazionali@univda.it</a>	<a href="http://www.univda.it/context_with_sublink.jsp?ID_LINK=168&amp;area=6">http://www.univda.it/context_with_sublink.jsp?ID_LINK=168&amp;area=6</a>
E BARCELO 01	Office of Mobility and International Programs Trav. de les Corts, 131-159 (08028 - Barcelona) <a href="mailto:ompi@ub.edu">ompi@ub.edu</a>	<a href="http://www.ub.edu/sae/serveis/allotjament/en/index.html">http://www.ub.edu/sae/serveis/allotjament/en/index.html</a>  <a href="http://en.bcu.cat/Allotjarse/Allotjarse.html">http://en.bcu.cat/Allotjarse/Allotjarse.html</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
I AOSTA02	Fabrizio Cassella, Rector	07/03/2014	
E BARCELO01	Dr. Mónica Navarro, Vice-Dean for International Relations, Faculty of Law	27/01/2014	 Oficina Relacions Internacionals Facultat de Dret International Relation Office Faculty of Law

<sup>3</sup> Scanned signatures are accepted