

Internship Agreement

***between***

**The Course Committee of the degree course in Economics and Business Management of the Università della Valle d'Aosta - Université de la Vallée d'Aoste**, located in Aosta (AO), Italy Italian Codice Fiscale. 91041130070 and VAT No. \_\_\_\_\_\_\_, hereafter designated “the University”, represented by the referent of internships Prof.ssa Annamaria MERLO, born in Torino (TO), Italy, the 9th March 1961

## and

(Name of host company)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ located in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, tax code (if applicable)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and . VAT No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereafter designated “the Company”, represented by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, born in \_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## agree upon the following:

The undersigned  
first name(s) \_\_\_\_\_\_\_\_\_\_\_\_\_ surname \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_place of birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (\_\_) date of birth \_\_/\_\_/\_\_\_\_place of residence \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

hereafter designated “the Intern”, will carry out an internship in the role of (job title) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

at the Company from \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (4 months at least) for a total of \_\_\_\_ hours (400 hours at least), for \_\_\_\_\_\_\_ hours/day, according to a schedule to be maintained and regularly documented by the Company, to which end:

the University

1. designates as supervisor in charge of the internship Prof.ssa Annamaria Merlo;
2. together with the company agrees upon the prospectus for the internship, herewith attached, which becomes an integral part of the present agreement;
3. cooperates with the company proactively to furnish the student with all information pertinent to health and safety in the workplace;
4. commits itself to overseeing the internship according to the time frames and methods agreed upon with the company in order to achieve the educational goals set out in the prospectus, as well as to verify that the internship is correctly carried out;
5. communicates the beginning and end of the internship to the Regional Administration and to the Labour Inspector of the Autonomous Region of Aosta Valley;
6. sees to the student's being covered by INAIL and RCT insurance;
7. may, at its discretion, withdraw from the present agreement should any problem which might affect the safety of the student or the success of the internship occur;

the Company

1. designates as reference/company supervisor (indicate name and job-title); \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;
2. declares itself to be compliant with all legal standards of health and safety in the workplace;
3. commits itself during the internship period to provide all the workspace, facilities, tools and personnel stipulated in the internship prospectus;
4. assures that the student is provided with adequate information regarding health and safety, particularly with regard to his particular workplace and responsibilities;
5. commits itself to notifying the University, as well as any authority responsible for worker safety and the insurance authorities, at the earliest possible occasion of any accident which may occur;
6. allows the supervisor designated by the University open access to its premises;
7. may, if it chooses to do so, remunerate the internship or cover any costs incurred during the internship period;
8. is under no obligation to offer a position to the intern at the end of the internship;
9. must not replace its workforce through the internship for any activity, including overtime;
10. contributes, at the end of the internship, to the evaluation of the same;
11. records the attendance of the intern, by means of the prescribed form signed by the company supervisor, on a daily basis;
12. may, at its option, withdraw from the present internship agreement upon any problem which might preclude the success of the internship;
13. Stamp duty of 16 euros and any other fees regarding the Agreement will be paid by the Host, except in the case of a specific agreement between the two parties and according to current legislation. This Agreement will be registered at a fixed tax rate, if used, according to art. 5 and 39 of the D.P.R. 131 of 26th April 1986.

the Intern

1. is responsible for signing the forms regarding his daily attendance at the workplace;
2. during his stay at the company must comply with workplace practices, attend any training course organized by the company, make use of the safety devices placed at his disposal and comply with any and all safety regulations applicable to the workplace;
3. shall immediately communicate any safety risk to the relevant company supervisor;
4. commits himself to working with the supervisor to meet the educational objectives intended;
5. makes no claim to remuneration from the company;
6. makes no claim to being offered a position at the conclusion of the internship.
7. the above is intended to signify that if the company withes to offer a position to the intern, this will be subject to a new employment contract between the two parties without any reference to the period of the internship being part of the employment.

While carrying out activities related to the present Agreement, the University and the Host organisation shall mutually undertake to process, preserve and communicate personal data pursuant to Regulation (EU) 2016/679 and to Legislative Decree no. 196/2003.

Any formal amendments to this Agreement shall be made, with the prior consent of both parties, by means of an exchange of communications.

Stamp duty paid virtually - Authorization by the Revenue Agency of Aosta no. 7051 of 22 September 2006.

The internship covered by this Agreement is started and managed in accordance with the Ministerial Decree no. 142 of 25 March 1998 and subsequent modifications.

The parties shall endeavour to settle any dispute arising from this Agreement before the Court of Aosta.

Stamp duty paid in a virtual way – Revenue Agency of Aosta, authorisation n.7051 del 22/09/2006.

For the University \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
For the Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
The Intern \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(in the case of minors) parent or legal guardian:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_